NEWH Scholarship Check & Report Form

SCHOLARSHIP DIRECTOR MUST:

-Send completed Scholarship Check & Report form to NEWH, Inc. promptly: nicole.crawford@newh.org *(NEWH will mail you student award certificates for your event)*
-Send copy of Scholarship Check & Report form to your Chapter Treasurer *(if your chapter does not have a Treasurer send to Julie Buntrock at NEWH, Inc.):* julie.buntrock@newh.org
-Distribute: Winner letters, Non-winner letters, Letter to Accompany Check to School *(include check)*
-Form templates available from NEWH, Inc. & www.newh.org *(log in, click on Resources at bottom of page/NEWH Board Resources/Scholarship & Education)*

Chapter Name:	
Year Scholarships Awarded:	
Total amount awarded:	
Date Checks mailed to college(s):	

STUDENT INFORMATION:		**COLLEGE & CHECK INFORMATION: *MANDATORY* Scholarship Director must call college to obtain correct information**	
Name:		College Name:	
Permanent Address:		College Mailing Address: *(address check should be sent to)	
Cell:		*Attention to:	
Permanent Phone:		Payable to: *(can only be payable to college)	
Email: (not a school account)		Student ID#: (must include student name & ID# on check memo field)	
Major:		Phone:	
GPA:		College Email (if available):	
Anticipated Graduation Date:		Scholarship Amount:	
Student ID#:		Semester funds to be applied towards:	
Name of Scholarship-*if applicable* (i.e. in the name of, sponsored by, etc.)		Submitted by: *(Scholarship Director signature)*	
		Approved by: *(President or Steering Com' Chair signature)*	
		Date approved: *(President or Steering Com' Chair signature)*	
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For NEWH Inc. Office: Rec'd: _____ Sent Student Emails: _____ Updated WKSHT: _____ Mailed Certificates: _____ Database Updated: _____

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