

## NEWH NEW YORK SILENT AUCTION FORM – PRODUCT RUNWAY 2016

### INSTRUCTIONS:

1. Please complete **ONE** form for **EACH** item donated
2. Images of **Silent Auction** items will be on display at **NEWH Product Runway**. If you want to display a physical item, please contact [morgan.brodey@jaclo.com](mailto:morgan.brodey@jaclo.com) (displaying is subject to space availability).
3. Donor will be responsible for shipping item to the winner after the event.
4. Bidding is open to all attendees, exhibitors, and visitors that attend the event **on Sunday, November 13th**.
5. **NEWH will provide a tax receipt for donated item.**
6. Provide a color jpeg picture illustrating your donated item **and** a jpeg of your company logo **no later than November 2, 2016**. Email to [morgan.brodey@jaclo.com](mailto:morgan.brodey@jaclo.com)

*CONTACT INFORMATION (Please print or type)*

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Below is the information that will be displayed on the Bid Sheet.**

**Please fill out the information how you would like it to appear. Make sure to include any special features or design elements to attract potential bidders!**

Donation By (Company): \_\_\_\_\_

Name of Item/Model #: \_\_\_\_\_

Complete Description: \_\_\_\_\_

Retail Value: \$ \_\_\_\_\_

Special Instructions: \_\_\_\_\_

I have read and understand the above rules for participation in the **Silent Auction at NEWH Product Runway 2016**. The item described above is accurate to the best of my knowledge.

\_\_\_\_\_  
*Signature – required*

\_\_\_\_\_  
*Date*