



SUMMARY

Innovative Interior and Architecture Designer with expertise in providing creative and personalized interior spaces according to specifications, budget and functionality.

Proven leader in preparing sleek proposals, delivering presentations for clients to build a strong and reputable practice.

Proven leader in driving creative projects by working closely with teammates in a results-driven industry.

Expert in problem solving on interior design projects with flexibility in designing for diverse clients and properties on different styles.

SKILLS

- Abode Photoshop, Illustrator, Indesign, Sketchup, Revit and AutoCAD
- New business development
- Team building
- Problem resolution
- Intern supervision
- Customer service
- Project organization
- Administrative support
- Marketing expertise
- English, spanish and french

EDUCATION

5/2020
Associate of Science - Architecture
Fullerton College
Fullerton, CA

5/2020
Associate of Arts - Foreign Languages
Fullerton College
Fullerton, CA

5/2016
Associate of Arts - Interior Design
Saddleback College
Mission Viejo, CA

Bachelor of Arts - Social Communication
in Graphic Design
Santa Maria University
Venezuela

PORTFOLIO

valentinavivas.wixsite.com/mysite

DEGREES

Interior Design Professional
Interior Design Merchandise
Interior Design Assistant

CONTACT

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EXPERIENCE

Interior Designer Consultant
Plantas Hotel Renovation Anaheim, CA
2/2017 - 4/2020

- Developed interior design projects from design concept, schematic design, design development, to construction documentation and prepared client presentations.
- Produced content for material boards and specification binders for presentation, construction and brand submittal.
- Budget and matrix setup of selection of furniture and material finishes.
- Created custom design boards with attention to detail for visual representation, including samples of fabrics, wall finishes and flooring.



- Selected furniture, fabrics, carpet, light fixtures and accessories to create unique and inviting rooms as well as public spaces to meet customer vision as well as the hotel brand standards.
- Researched concepts and followed industry trends to provide knowledgeable insight to clients.
- Drafting of floor plans, elevations, and 3D perspective views and material boards for both in-house review and presentation to client.
- Created professional presentations to creatively communicate design intent and direction.
- Reviewed project costs, budgets and adherence to schedules.
- Maintained accurate specifications for each project.
- Implemented client needs from schematic design to construction document phase and installation.
- Worked closely with team members to deliver project requirements, develop solutions and meet deadlines.
- Demonstrated self-reliance by meeting and exceeding workflow needs.

Junior Designer

HFS Concepts 4 Long Beach, CA
1/2015 - 12/2016

- Selected furniture, light fixtures and accessories to create unique and inviting rooms to meet customer vision with the help of the designated senior designer of a project.
- Developed interior design concepts and prepared interior systems and finishes for many hospitality projects.
- Researched concepts and followed industry trends as well as brand standards to provide knowledgeable insight to clients.
- Created custom design boards with attention to detail for visual representation, including samples of fabrics, wall finishes and flooring.
- Produced content for material boards and specification binders for presentation and construction.
- Assisted senior designers with budget considerations regarding selection of furniture, fixtures and equipment.
- Created professional presentations to creatively communicate design intent and direction.
- Expertly sourced fabrics and carpets to meet brand standard expectations and budgets.
- Maintained accurate specifications for each project.
- Maintained updated design knowledge through all design phases.
- Handled all delegated tasks, including record keeping and sample tracking.
- Interviewed and supervised interns that will later become potential hires.

Board Member-Non Profit

Global United Foundation Laguna Hills, CA
6/2015 - Present

- Generated digital image files for use in digital and traditional printing.
- Designed new, on-brand visual elements focusing on concept and messaging.
- Created corporate brands by designing cohesive looks between logos and letterheads.
- Leveraged proficiency in Adobe InDesign, Photoshop and Illustrator to design posters, brochures, banners and other promotional materials.
- Maintained company website and updated with newly corporate announcements.