**Vancouver Student Roundtable Event Template**

**Approx. timing/ layout:**

5:30 – arrival & registration & NEWH sign-up table & light refreshments & snacks and mingling

6pm - intro to the panel by the moderator

6:15 - 7:15 – break out into small groups x 5.  Each of the 5 featured panel members will have a table set up and a group of students will go from one table to the next.  Each break out will be 10 mins + 2-3 min breaks in between (1 NEWH board member or member goes around with each panelist)

7:15 – 7:30 – moderator to summarize and close up the panel discussion

7:30-8pm – light refreshments, snacks and mingling

8:30 - Event to end

**Round table breakouts:**  the idea is to have intimate conversations with each panel member, so that students can ask questions re. the hospitality industry and the design industry in general.  We will have ice breakers/ questions on each table in case the students get stumped on questions.

-We have done this at 2 different furniture company offices the past 2 years and it’s a great way to get them on board as members too!

-We do not provide alcohol at these events, just food and pop.