

2023 Important Calendar Dates/ Deadlines for Chapter Boards and Regions*

January 15, 2023	Signature Cards deadline
January 19, 2023	NEWH Board of Directors Meeting (IBOD) – virtual
January 25, 2023	Leadership Lessons with Trudy Craven for all board members
February-March 2023	Mandatory board training deadline (for voting board members)
February 24, 2023	Summer NEWH Magazine deadline
February 28, 2023	Chapter Business Plan and Budget due to NEWH, Inc.
March 9, 2023	TopID info sent to chapters/regions. Chapter/Regions are to get the word out to qualifying firms in their area - nominations due June 15
March 15, 2023	NEWH, Inc. emails TopID Nominations forms to candidate firms
April 1, 2023	Board Meeting Delegate Reports due to NEWH Inc.
April 19, 2023	Leadership Lessons with Trudy Craven for all board members
May 1, 2023: 12:00pm – 4:30pm	NEWH Board of Directors Meeting – Las Vegas, NV
June 15, 2023	TopID Nomination forms from Candidate Firms due <i>(no extensions)</i>
June 30, 2023	Travel reimbursements from IBOD Las Vegas meeting due
July 1, 2023	Fall NEWH Magazine deadline
July 19, 2023	Leadership Lessons with Trudy Craven for all board members
August 15, 2023	TopID winners due! Chapters/Regions to submit three final TopID winners with nomination forms to Diane Federwitz at the NEWH, Inc. Office
August 31, 2023	Board Nominations – Chapter members submit nominations for their 2024 chapter board
September 1, 2023	Winter NEWH Magazine deadline
September 8, 2023	Board Nominations – Chapter Nominations Chair to return completed 2024 board slate to NEWH, Inc. – NEWH to send out ballot 9/25
October 12, 2023	Board Meeting Delegate Reports due to NEWH, Inc.
October 15 – December 22, 2023	Chapters and Regions can announce 2024 winners during their TopID event. If your chapter chooses not to notify your finalists and present the award during a fundraiser/TopID event during this time, you will have the opportunity to notify them in whatever manner you feel best suits this great honor.
October 18, 2023	Leadership Lessons with Trudy Craven for all board members
October 20, 2023	TopID awards shipped to Chapter presidents/Regional chairs.
November 11, 2023: 12:00pm – 4:30pm	NEWH International Board of Directors Meeting – New York, NY
December 30, 2023	TopID 2024 recipients are posted on the NEWH website.
December 2023 – January 2024	Mandatory calls for 2024 Chapter directors
January 10, 2024	Travel reimbursements from IBOD New York meeting due

***Ongoing deadlines – submissions to NEWH Inc.:**

Approved board minutes submitted within 30 days of board meeting

Approved memberships submitted to NEWH Inc. within 30 days of receiving

Results of Activity reports submitted 45 days after event

Event RSVP final collections due 10 days after event (checks/credit cards)